

Assistance Dogs International, Inc.



21st

International Conference June 21-23, 2010

**Courtyard Marriott Downtown Toronto
475 Yonge Street
Toronto, Ontario
M4Y 1X7
Canada**

Registration Forms

ADI Business Meeting & Workshops



Hosted by Dog Guides Canada.

Eukanuba 

Sponsorship by Eukanuba has made it possible to offer an Early Bird Special

Please note: If you are traveling from outside Canada, you will need a passport

Conference and Hotel Registration

The registration fee for our conference June 21-23 will include a pre-conference hospitality night on Sunday, June 20; continental breakfast, lunch, mid-morning and afternoon refreshments June 21, 22 and 23; workshops; Training and Administrative tracks; and a banquet the evening of June 22.

1. **Conference registration** must be mailed to the ADI address on the registration form. ADI accepts payment for the conference by check or money order payable to ADI or by credit card (Visa, MasterCard, American Express, and Discover). All payments MUST be made in U.S. dollars. **No refunds will be issued.**

Keep your cost down and register by April 15th under the "Early Bird" special. Registration price increases after April 15th. Registrations received after May 21st, will be taken on a first-come, first-served basis up to room capacity. For registration after May 21, contact Suzi Hall directly at info@assisteddogsinternational.org or 707-571-0427 to determine space availability.

2. **You are responsible for making your own hotel reservations:** Rates: Single or Double \$149 Canadian Dollars to be booked directly at either 416-924-0611 / 1-800-847-5075 by identifying yourself as part of the ADI conference, or through the on-line reservation system. To reserve online please visit: <http://www.marriott.com/hotels/travel/yyzcy-courtyard-toronto-downtown/?toDate=6/23/10&groupCode=ndqndga&fromDate=6/20/10&app=resvlink> ADI **cannot** guarantee lodging after May 21 or after all designated rooms have been filled.

Please make sure you let them know of your needs when making your reservation. These may include:

36" clearance for all doorways

Roll-in shower

Room modification for hearing impaired – be specific!

Ground floor room

Shower chair

Special food requirements / allergies

Area Airports

Toronto Pearson International Airport (YYZ)

Approximately 17 miles from hotel

Transportation from Airport to Hotel / Hotel to Airport

1. Airport Express Shuttle Service
 - a. Approximately 1 hour trip to/from the airport
 - b. Approximately \$20.00 per way to drop off at Delta Chelsea Hotel (approximately two blocks from the conference hotel sight) + taxi fare to Courtyard Marriott Downtown Toronto.
 - c. Website: www.torontoairportexpress.com
2. Airport Limousine Service
 - a. Direct Transfer to and from the Hotel
 - b. Approximately \$55.00 per car to/from the Hotel and they can accommodate up to 4 adults
 - c. Cars can be prearranged or accommodated at the time required.
 - d. Hotel currently uses Bloomingdale Limousine - www.bloomingdalelimousine.com

General Conference Rules

1. Each individual attending the conference must fill out a registration form completely.
2. ADI Members (Voting) and Candidate Programs (Non-Voting) are organizations or individuals who have submitted a complete ADI application and membership dues for the ADI membership year of January 1 through December 31, 2010.
3. **Only ADI Members may vote at any business or committee meeting. Members must have their membership renewal made by April 2, 2010, to have voting rights at the upcoming conference.**
4. **Proxy Voting** will be permitted only if an executive director of a member organization is unable to attend the conference. The executive director must submit in writing the name of the person who is able to vote on behalf of that organization at least 14 days before the start of the conference. (Form attached)
5. ADI Candidate programs, IAADP Board Members and invited guests may attend the business meeting but may not vote.
6. A maximum of five representatives from each organization will be permitted to participate in Business Meeting and only one per Committee Meeting.
7. Registration for the ADI banquet is included in the conference registration price and is open to all conference participants as well as family, friends and attendants. There is an additional charge for family, friends and attendants. Special diets and/or food restrictions are ***your*** responsibility to address with the hotel staff.
8. All ADI conference participants agree to adhere to ADI Standards and Ethics.
 - A. All assistance dogs must be clean, healthy, neutered and well behaved.
 - B. If an assistance dog fails to comply with ADI and ADA standards, the team will be asked to leave the conference without a refund.

NOTE: registrations received after May 21 and up to room capacity will be accepted on a first-come, first-served basis. After that time, ADI cannot guarantee conference benefits (give-aways, packets, etc.) Email Suzi Hall directly at info@assistancedogsinternational.org if registering after May 21.

WOULDN'T IT BE GREAT
IF DOGS CLEARED UP AFTER
THEMSELVES ?



But it's up to you
Please clean up after your dog

If traveling with an Assistance Dog or a dog in training, it is your responsibility to pick up after your dog. This will be strictly enforced!

If Traveling with a Dog

Please make sure to check with your border and customs department for your traveling requirements when leaving and coming back into your country with an assistance dog.

For questions regarding conference registration packets or fees, please contact

Suzi Hall at info@assistancedogsinternational.org or 707-571-0427.

Conference Pricing

Registration Type	Early Bird Special Received by April 15th	Received after April 15th up to May 21st	Walk-in ADI Members
Member ADI Member in good standing – Full and Candidates Membership fees paid -or- Guest of ADI Members -or- IAADP Board	*For every 3 registrations at \$250 per person, get a savings with the next 3 at \$150 per person * Applies to groups within the same organization registering at the same time - conference registrations must be submitted together	*For every 3 registrations at \$450 per person, get a savings with the next 3 at \$350 per person * Applies to groups within the same organization registering at the same time - conference registrations must be submitted together	Walk-in registration will be granted to ADI Members at \$450 per person, providing space is available
Guest / Speaker	Please contact Suzi at info@assistancedogsinternational.org	Please contact Suzi at info@assistancedogsinternational.org	Please contact Suzi at info@assistancedogsinternational.org
Banquet Guest only	\$50	\$50	\$50

****Register Early Bird and Save! ****

Are more than three representatives coming from your organization? Register together and save \$ on the fourth, fifth and sixth registrant. Save up to \$300 ... WOW! **Discount applies ONLY to registration received by April 15th & packets sent in together.**

NOTE: Conference registrations received after May 21 and up to room capacity will be accepted on a first-come, first-served basis. After that time, ADI cannot guarantee conference benefits (give-aways, packets, etc.) If registering for the conference after May 21, contact Suzi Hall at info@assistancedogsinternational.org or 707-571-0427 for space availability.

ASSISTANCE DOGS INTERNATIONAL, INC



Conference Registration Form

Courtyard Marriott Downtown Toronto Toronto, Canada

Instructions: Please type or clearly print information on ALL pages. **Separate forms must be completed for each person attending the conference.** Send completed pages 5-10 of the conference registration form and registration fees to:

Suzi Hall
ADI Conference Registration
P.O. Box 5174
Santa Rosa CA 95402

Name (as you would like it to appear on your name badge)

Job Title

Company (as you would like it to appear on your name badge)

Email address

Street Address

City

State

Zip/postal code

Telephone Number(s)

Country

Affiliation with ADI (please circle one)

Full ADI Member

Candidate ADI Program

Invited Guest of Member _____

Name of ADI Member organization

IAADP Board Member

Office Use Only

Check # _____

name tag(s) _____

attending same organization _____

Credit Card _____

conference

Amount _____

directory _____

Banquet guest:

Confirmation Sent _____

Assistive Devices

Assistive Hearing Devices (Audio Loops) will be available during the conference. **Keep in mind that ADI pays to have this service available. We are happy to continue providing this service as long as it is being used.** 😊

Printed Material

_____ Large Print

_____ Braille

To ensure space availability, please circle the track you would be interested in attending

Track A (Business/Administrative Track)

Track B (Training /Program Track)

Banquet (banquet is included in conference fee) – Please circle

Chicken Entrée

Vegetarian Entrée

No Meal - I will not be attending the banquet (no change in conference fee)

Additional Banquet Reservations – spouse, guest, family, friend when accompanying a registered conference attendee. **\$50 per person**

Name _____	(Please Circle)	Chicken Entrée	Vegetarian Entrée
Name _____	(Please Circle)	Chicken Entrée	Vegetarian Entrée
Name _____	(Please Circle)	Chicken Entrée	Vegetarian Entrée

After-Conference Program



Dog Guides Canada & Niagara Falls Tours

A 1 ½ hour tour of Dog Guides Canada then off to Niagara Falls for a 40 minute *Maid of the Mist* boat tour. Enjoy free time visiting **Lundy's Lane**, a two-mile tourist area, before returning to the hotel. **Dining on Lundy's Lane** pleases every purse and palate: romantic candlelit wining & dining, international cuisine, family fare and fast food. For great entertainment, **Lundy's Lane** is home to crowd-pleasing dinner shows. A shopper's paradise, Lundy's Lane offers plazas, boutiques, gift shops. Take a cab ride to Canada One Factory Outlet Mall for terrific buys.

\$45 (U.S. dollars) per person. (Space is limited to the first 60 people and must be paid separately from conference registration.)

I will need accessible transportation (Please Circle) Yes No

I will have an Assistance Dog accompanying me (Please Circle) Yes No

Paying separately by check/ money order

Please charge separately to my credit card listed in conference registration packet

Early Bird Registration received ***by April 15, 2010***

*For every 3 Early Bird registrations at \$250 per person, get a savings with the next 3 at \$150 per person. * Applies to groups within the same organization registering at the same time - conference registrations must be submitted together.

of **Early Bird** conference attendees _____ at \$250 per person **Total \$** _____
of **Saving Price** conference attendees _____ at \$150 per person **Total \$** _____
of **Banquet Guests** _____ at \$50 per person **Total \$** _____

Registration received ***after April 15th***

*For every 3 registrations at \$450 per person, get a savings with the next 3 at \$350 per person. * Applies to groups within the same organization registering at the same time - conference registrations must be submitted together.

of **Full Price** conference attendees _____ at \$450 per person **Total \$** _____
of **Saving Price** conference attendees _____ at \$350 per person **Total \$** _____
of **Banquet Guests** _____ at \$50 per person **Total \$** _____

Total Conference Fee(s) (Do not include tour fees. Tour fees must be paid separately) \$ _____

ALL FEES ARE TO BE PAID IN U.S. DOLLARS

Credit Card Payment

Visa, MasterCard, American Express or Discover accepted

Please enter the information exactly as it appears on your credit card

Credit Card Type _____

Credit Card # _____ **Expiration Date** _____

Card Verification Number _____
3 digits on back of card/AMEX 4 digits on front of card

Name on Card _____

Billing Address _____

City _____

State/Country _____ **Zip Code / Postal Code** _____

EACH PERSON ATTENDING THE CONFERENCE MUST SUBMIT A COMPLETED CONFERENCE REGISTRATION FORM.

***For additional forms, please photocopy or visit our web site at www.assistancedogsinternational.org ***

Media Agreement, Consent and Release

I, the undersigned, grant to Assistance Dogs International and/or their assignees, permission in perpetuity throughout the world to use my likeness, name, performance, recording and/or voice as photographed and/or recorded by them for uses connected with the promotion, exhibition, reporting or advertising of Assistance Dogs International.

I hereby release ADI, its member organizations and employees, volunteers, licensees, successors and assignees including, but not limited to, all networks, stations, sponsors, publishers, distributors and exhibitors from any and all claims, liabilities, demands or causes of action which I have or may hereafter have, by reason of the photographing, recording broadcast, that may be from time-to-time made, or by reason of any occurrence or circumstance that may have taken place in or in conjunction with the photographing or recording of any event. I further agree that Assistance Dogs International shall own all rights, title and interest, including any copyright, in and to anything produced pursuant to the right granted to Assistance Dogs International and that this waiver and release is binding on my heirs. I affirm that I am more than 18 years of age.

Signature:	Date:
Print Name:	
Street Address:	Phone:
City:	State/Zip

All Conference Attendees Must Sign the Following Agreement and Return It With Conference Registration Forms

As a conference attendee, I agree to adhere to all standards and ethics set forth by Assistance Dogs International, Inc. I understand that if I fail to comply with ADI or ADA standards, I may be asked to leave the conference without a refund.

Name (print or type)

Signature

Date

Assistance Dogs International
Proxy Vote
PO Box 5174
Santa Rosa CA 95402

RE: Proxy Voting

Dear Assistance Dogs International,

I am the Executive Director/CEO or equivalent of _____
print organization name

and hereby authorize and appoint _____ to vote on my behalf
print name of appointee

during the business meeting conducted at the International Conference, June 2010.

Thank you,

Print name

Sign name

Date

This form must be received no later than 14 days before start of the ADI Conference.